

Board of Education

Work/Action Meeting ~ Agenda ~

Tuesday, May 16, 2017

7:15 PM

Lion's Den

1. **Call to Order**
2. **Reconvening of Meeting. Pledge of Allegiance**
3. **Also Present: Dr. Dominick Palma, Superintendent of Schools; Dr. Christine Gucci, Assistant Superintendent for Business and Technology; Dr. Jill Karp, Assistant Superintendent for Instruction and Educational Services; Dr. Salvatore Dossena, Director of Student Services; James O'Beirne, Director of School Facilities; and Antonia Hamblin, school attorney.**
4. **Minutes of Board of Education Meeting**
 1. Board of Education - Work/Action Meeting - Apr 4, 2017 7:15 PM
 2. Board of Education - BOCES Vote - Apr 20, 2017 5:30 PM
5. **Treasurer's Report**
 1. Treasurer's Report - March 2017
6. **Claims Audit Report**
 1. Internal Audit Claims Report for the month of March 2017
7. **Statement of Paid Claims**
 1. Statement of Paid Claims April and May 2017
8. **Dr. Gucci's Money Minute**
 1. Dr. Gucci's Money Minute
9. **Good and Welfare**
 1. Good and Welfare
Condolences To...

Donna Lerner, Teaching Assistant at Chatterton School, on the passing of her mother-in-law, Arline Lerner.

Susan Nelson, Teaching Assistant at Chatterton School, on the passing of her father-in-law, Bert Nelson.

Ann Toto, Teaching Assistant at Birch School, on the passing of her husband, Alan Toto.
10. **Student Awards**
 1. Student Awards

The Art Teachers will present Certificates of Honor to the students who participated in the 2017 All County Art Exhibition.

Principals will present Star T-Shirts to the students who participated in the PTA Reflections Program at the state level.

2. Merrick Star Award

We would like to acknowledge the following individual.

Carter Tennebaum is being nominated as a Merrick Star award recipient. Carter is a Chatterton fourth grade student who was excited by the charity, Homes for Our Troops (HFOT). Its mission is to build homes for disabled veterans. He championed the cause along with Student Council to raise thousands of dollars to help fund a home for a disabled naval officer to be built by HFOT.

Sara Haines, host of the View, came to celebrate Carter's and Chatterton's successful philanthropy.

11. Hearing of Visitors on Items in the Superintendent's Report

12. Superintendent's Report

A. PERSONNEL

1. Substitute Staffing

We are recommending the following appointments for the 2016-2017 school year:

Appointment of Daily Building Substitute Teacher

Mendolia, Samantha

Appointment of Per Diem Substitute Teachers

Bettex, Dana

Botesazan, Michelle

Caruso, Christina

Oliva, Lindsay

Resignation of Per Diem Substitute Teacher

Devito, Maria

2. Leave of Absence

We received the following request for an unpaid leave of absence for the 2017-2018 school year:

Jennie Rosenzweig

3. Leave of Absence

We received the following request for an unpaid leave of absence from May 8 - June 23, 2017:

Brooke Jones

4. Resignation/Retirement

We received the following resignations, for the purpose of retirement, from the staff indicated:

Caterina Kralovich	Teaching Assistant	Chatterton
June 23, 2017		
Judith Witmer	Music Teacher	Lakeside
June 30, 2017		
Karen Byrns	Teaching Assistant	Birch
June 23, 2017		

5. Resignation of Teaching Assistant

Recommendation to accept the resignation of Taylor Krug, Teaching Assistant (Birch School), effective April 29, 2017.

6. Appointment of Regular Substitute Teacher

We are recommending the appointment of Daniela Vernice as a regular substitute teacher effective August 31, 2017 and ending no later than June 30, 2018. Her salary will be \$71,743 MA Step 1.

The salary listed above is based on the 2016-2017 Merrick Faculty Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

7. Appointment of Regular Substitute Teacher

We are recommending the appointment of Erika Muccio as a regular substitute teacher effective August 31, 2017 and ending no later than June 30, 2018. Her salary will be \$71,743 MA Step 1.

The salary listed above is based on the 2016-2017 Merrick Faculty Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

8. Appointment of Regular Substitute Teacher

We are recommending the appointment of Danielle Stack as a regular substitute teacher effective August 31, 2017 and ending no later than June 30, 2018. Her salary will be \$76,552 MA Step 4.

The salary listed above is based on the 2016-2017 Merrick Faculty Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

9. Appointment of Regular Substitute ENL Teacher

We are recommending the appointment of Aileen Dominguez-Perez as an ENL regular substitute teacher effective August 31, 2017 and ending no later than June 29, 2018. Her salary will be \$76,552 MA Step 4.

The salary listed above is based on the 2016-2017 Merrick Faculty

Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

10. Appointment of Probationary Special Education Teacher

We are recommending the probationary appointment of Colleen Ferrante as a Special Education Teacher, effective August 31, 2017. Her salary will be \$79,905 MA Step 4 and her probationary period will began on August 31, 2017 and end on September 1, 2020.

The salary listed above is based on the 2016-2017 Merrick Faculty Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

This individual has previously received tenure in New York State. She must receive two (2) annual APPR composite ratings of Effective or Highly Effective, in at least two (2) of the preceding three (3) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

11. Appointment of Probationary Special Education Teacher

We are recommending the probationary appointment of Kaitlyn Maloney as a Special Education Teacher, effective August 31, 2017. Her salary will be \$76,552 MA Step 3 and her probationary period will began on August 31, 2017 and end on September 1, 2021.

The salary isted above is ased on the 2016-2017 Merrick Faculty Association salary schedule and will be adjusted according to any changes made as a result of negotiations.

This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

12. Canoe Trip

The following teachers are to be paid \$40/hour for attending the Parent Canoe Trip meeting: Andrea Lopez, Emily Campay, Deborah Cain and Annemarie Zaita.

13. Curriculum Pay

Ruth Rosenberg and Shari Dorfman are to be paid \$40 per hour, 30 hours each, to write ELA units for 1st Grade.

14. Curriculum Pay

Daniel Fitch & Joanne Savastano are to be paid \$340 each for facilitating inservice course "Tech Talk: A Hands-On Workshop Exploring District Technology Resources".

Dr. Jennifer Mascolo will provide staff development for the Reading Dept. on May 5, 8 & 10 and will receive \$7,500.

The following teachers are to be paid \$40/hour for 15 hours each to write the 6th Grade Science curriculum: Jessa Kolar, Melissa Robinson, and Stacie Morenberg.

15. Appointment of 2017 Summer Special Education Program Staff

We are recommending the appointment of the 2017 Summer Special Education Program Staff, pending final Committee of Special Education decisions.

16. Appointment of 2017 Summer Recreation Program Staff

We are recommending the appointment of the 2017 Summer Recreation program staff.

B. ADMINISTRATION

1. Policy- Second Reading

The attached internet policy 4526 is a revision to policy 9010 which is being deleted. It is being presented for a second reading and approval by the Board of Education.

2. Regulation - Review

Regulation review of the Student Health Services Policy 5075-R.

3. Board Meeting Dates - 2017-18 School Year (Revision)

Nassau BOCES has set a date for their budget vote and trustee election. Therefore, we are amending the 2017-18 board meeting calendar to include Tuesday, April 17, 2018 as the BOCES Budget Vote and Trustee Election.

4. Nomination of New York State School Boards Association Area 11 Director

RESOLVED, that the Board of Education of the Merrick Union Free School District nominate Robert B.A. Schoen as the Area 11 Director for the New York State School Boards Association for the term January 1, 2018 - December 31, 2019.

5. Agreement with Construction Management Company

BE IT RESOLVED, that the Merrick Board of Education approves an agreement between Merrick Union Free School District and School Construction Consultants for the provision of construction management services.

C. INSTRUCTION & EDUCATIONAL SERVICES

1. Dr. Jill Karp's Curriculum Corner

D. STUDENT SERVICES

1. Committee on Section 504

The Committee on Section 504 did not meet between March 29, 2017 and May 9, 2017

2. Committee on Special Education

The Committee on Special Education met between March 29, 2017 and May 9, 2017

A summary of the cases presented is attached

3. Committee on Preschool Special Education

The Committee on Preschool Special Education met between March 29, 2017 and May 9, 2017

A summary of the cases presented is attached.

E. BUSINESS & TECHNOLOGY

1. Site Improvements at Birch School

On behalf of the Merrick Union Free School District, appointed architects, Burton, Behrendt and Smith accepted proposals from three firms to perform survey work in conjunction with the planned construction at Birch Elementary School.

To perform survey work: Three (3) invitations to bid were requested and two (2) responded. Having worked with all three firms in the past and finding all to be capable of performing the required work, Burton, Behrendt and Smith has recommended that the award be made to the lowest responsible bidder meeting specifications. The bidders are as follows:

* American Engineering & Land Surveying, PC (Lowest bidder)	\$11,900.00
* Barrett Bonacci & Van Weele, PC	\$15,600.00
* Lockwood, Kessler & Bartlett, Inc.	Declined

On behalf of the Merrick Union Free School District, appointed architects, Burton, Behrendt and Smith accepted proposals from three firms to perform test borings and geotechnical services in conjunction with the planned site alteration at Birch Elementary School.

To perform test borings and geotechnical services: Three (3) invitations to bid were requested and three (3) responded. Having worked with all three firms in the past and finding all to be capable of performing the required work, Burton, Behrendt and Smith has recommended that the award be made to the lowest responsible bidder meeting specifications. The bidders are as follows:

* Soil Mechanics (Lowest bidder)	\$2,850.00
* Municipal Testing Laboratory Inc.	\$3,450.00
* Universal Testing & Inspection	\$4,250.00

2. Approval of Consultant Service Contract Addendum

The following consultant service contract addendum, with anticipated payments in excess of \$2,500.00, is being submitted for Board approval as follows:

Consultant:	Mary Beth Murphy Brown
Original Contract Date:	July 11, 2016
Original Contract Amount:	\$ 80,388.00
Additional Amount Requested:	\$ 1,500.00
Total Payments to Consultant:	\$ 81,888.00
Explanation for Addendum:	Additional services provided.

3. Approval of Consultant Service Contract Addendum

The following consultant service contract addendum, with anticipated payments in excess of \$2,500.00, is being submitted for Board approval as follows:

Consultant:	Judith Pedley
Original Contract Date:	July 11, 2016
Original Contract Amount:	\$ 80,388.00
Additional Amount Requested:	\$ 3,000.00
Total Payments to Consultant:	\$ 83,388.00
Explanation for Addendum:	Additional services provided.

4. Approval of Consultant Service Contract Addendum

The following consultant service contract addendum, with anticipated payments in excess of \$2,500.00, is being submitted for Board approval as follows:

Consultant:	Janet Balkunas
Original Contract Date:	July 11, 2016
Original Contract Amount:	\$ 80,388.00
Additional Amount Requested:	\$ 2,600.00
Total Payments to Consultant:	\$ 82,988.00
Explanation for Addendum:	Additional services provided.

5. Disposal of Science Textbooks

Science textbooks at Lakeside have been identified as old and obsolete. Due to this fact, we recommend their disposal in accordance with Board Policy 6850.

6. Obsolete Science Textbooks

Science textbooks at Chatterton have been identified as old and obsolete. Due to this fact, we recommend their disposal in accordance with Board

Policy 6850.

13. **Hearing of Visitors**
14. **Reports of Bellmore-Merrick Central High School District Board Members**
15. **Legislation**
16. **Reports of Board Members**
17. **New Business**
18. **Old Business - Capital Projects**
19. **Adjournment**